

STATE CONTROLLER'S OFFICE  
21<sup>st</sup> CENTURY PROJECT  
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21<sup>st</sup> Century Project Letter #08-007

DATE: September 10, 2008


TO: 21<sup>st</sup> Century Project Department Stakeholders

FROM: Don Scheppmann, Project Executive  
21<sup>st</sup> Century Project

RE: **Update on the 21<sup>st</sup> Century Project**

Early this summer, over 300 people attended the 21<sup>st</sup> Century Project Stakeholder Meetings in Sacramento, San Francisco, and Los Angeles. During these events, we delivered a project overview, discussed team activities and accomplishments, and provided a system demonstration on the Personnel Administration enterprise structure. These enterprise structures align employees within organizations and allow the system to pay the correct salary, on time. The structure also facilitates reporting and workflow analysis for human resources processes and payroll procedures. The enterprise structure demonstration was well received and increased interest and support from the event attendees. If you did not attend these events, we recommend you review our presentation at this site: <http://www.21stcentury.ca.gov/meetings/state/stakeholder200806.pps>.

**Leadership Update:** As we enter this critical stage of implementation, we are fortunate to have obtained talented personnel in key leadership positions that will help the **21st Century Project succeed**. We added a new Project Director in *Dave Dawson*, a long-time and highly respected State Controller's Office Information Technology Division Chief. Another well regarded project management expert, *Cheryl Hotaling*, worked with State Controller's Office legacy systems for a number of years and worked in private sector Information Technology as well. She is currently the Acting Project Manager.

**Branding Announcement:** While some of you may already be aware, I want to formally announce the name of the new Human Resources Management /Payroll system. The system name is "**MyCalPAYS**." The **MyCalPAYS** brand has two components: (1) the system name – "MyCalPAYS," and (2) the logo . The *system name* has three references. "My" refers to the employees of the state government. "Cal" refers to the state of California. And "PAYS" refers to the core functions of the system – payroll and human resources. We expect to use the logo on a variety of communications and will brand our Employee Self-Service/Manager Self-Service Portal Interface with the logo as well. When a user logs onto **MyCalPAYS** to use the Employee Self-Service/Manager Self-Service functionalities, the user will be greeted with the logo confirming they are in the correct system.

**Organizational Readiness Team Activities:** Organizational Readiness links the 21<sup>st</sup> Century Project with you, our external customers and stakeholders. In July, our Deployment Team held seven *Department Support Team (DST) Kick-Off* sessions and eleven *Cycle 1 Data Collection Showcases*. In August, two *DST Coordinator Chats* sessions were held to answer questions and evaluate department progress on data collection activities. The presentations and materials for all events are available for download under the Tools and Templates section of our deployment page: <http://www.21stcentury.ca.gov/deployment/index.shtml>. Recently, due to data conversion challenges and the shortage of temporary workers at the departments, we felt it was prudent to temporarily suspend data collection tasks. We will notify departments once we revise our schedule. In the meantime, we encourage agencies/departments to continue updating their organization charts to streamline data collection activities once they are reinitiated.



**Business Team Activities:** The Time, Benefits, Personnel Administration, Organization Management and Payroll Teams continue to design and configure **MyCalPAYS**. At this time, **MyCalPAYS** is over 70% configured. We continue to work together to ensure that all design considerations have appropriate solutions. The Payroll Team is gathering report and interface information so that these functionalities can be readily available at Go-Live. The Time Team is leading the effort for time systems inbound interfaces and will conduct a kickoff session in the fall for Information Technology professionals.

We hope you found this update of our most recent activities informative and useful. We thank you again for your continued support and hard work toward our common goal of transforming human resources and payroll in the great State of California. The success of the 21<sup>st</sup> Century Project depends on your work and engagement with us. We want to encourage you to continue sending any questions you have about the TFC project and the system, **MyCalPAYS** to our email address at [21stcentury@sco.ca.gov](mailto:21stcentury@sco.ca.gov). This email address is monitored daily, and we re-direct questions and concerns for immediate response. Please visit our website to keep current on our activities: <http://www.21stcentury.ca.gov/>.

CC: DST Coordinators and Sponsors



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